

**High School for Recording Arts
Board of Directors Meeting Minutes
Wednesday, March 19, 2008, 9:00 am**

All Board Members in attendance: Wayne Jennings, Layne Bellamy, Carei Thomas, Paula Anderson, and Darryl Young (arrived during Director's Report).
Ex Officio and others: Education Director Bryan Rossi; David Ellis, Bonita Hughes and David Kingsbury of Studio 4; Andrew Adelman and Pam Young of Designs for Learning

Note: All votes were unanimous unless otherwise noted.

1. Call to order – the meeting was called to order by the Chair, Jennings, at 9:05
2. Approval of agenda - approved by common consent, without changes.
3. Approve Minutes of February 6, 2007 Board meeting - Bellamy moved approval of the Minutes as presented; seconded by Thomas, and carried.
4. Financial updates (addressed after Director's Report)
 - 2007-08 financial status - Hughes distributed a HSRA Financial Report Summary and Income Statement as of 1/31/08 (also Balance Sheet and Check Register). Shows negative net income of \$109,798 thus far. This is an improvement from report at the previous meeting; and HSRA should come close to covering the deficit, with the holdback payment after year's end. Ellis praised staff for their efforts in recruiting students. HSRA continues to admit new students and encourages them to bring in friends. **Jennings moved receipt of financial reports; seconded by Bellamy and carried.**
 - Consider cost-cutting measures – not needed due to increase in enrollment.
5. Director's Report (Rossi / Ellis)
 - Enrollment update - Rossi reported, ADM is above 204. HSRA should be able to stay above 198 to year's end (budget is built on 200). Attendance rate at 66.6% as of 2/29/08 (goal is 65%). Currently there are 238 students enrolled.
 - Staffing updates - two new employees: Anthony Tone Pressley and Jesse Root, special ed paraprofessionals. **Bellamy moved approval of the new hires, seconded by Thomas, and carried.**
 - Facility/property acquisition updates - Ellis reported, Highmark presented to them on their acquiring a new facility for HSRA, flying Ellis and Tony Simmons to Salt Lake City where they toured three facilities built by Highmark and met with its CEO. Highmark is looking for property for HSRA; once this is found, they will propose a long-term lease contract with HSRA to cover all aspects of acquiring and moving into a new facility.
 - Grant update - Ellis reported, HSRA has gotten two grants, from State Farm Insurance for "Click for Life" campaign to promote seatbelt use in youth; and the other grant from Lubetech, \$25,000 for the "Sweat Equity" program. This grant comes through Social Venture Partners, a local philanthropic organization which funds the "Sweat Equity" program, to provide young people with real-world experience in clothing design.

Lubetech is also interested in donating time from their staff, and use of their facility resources for school projects; there is the possibility of re-funding the grant for a second and third year. **Approval of receipt of the two grants moved by Jennings; seconded by Anderson, and carried.**

6. Development update - Simmons absent; Ellis reported that Tony continues planning for the 10-year anniversary event. Tony was responsible for getting the State Farm grant. Rossi reported, this week will conclude the stay of HSRA's first exchange student, Marsha Hammer from a private CES school in Bloomington, IN who has been here 9 weeks.
7. Board Committee reports
 - School Improvement Committee; updated Accountability Grid review – Rossi reported, February BST scores are available. He believes the school is getting past test-phobia. There are close to 100% active PLP's, for all students who are attending. About 64% of students had active project proposal forms when reviewed, but this is probably now below 50% (staff are working on trying to reduce paperwork for the project proposals). About 38% of students had Planners. He will schedule a SIC meeting within the next few weeks.
 - Parent Advisory Committee – there is a parent night coming up in March; school social worker Tabitha Wheeler is organizing. Several students are to present on projects.
 - Technology updates - David Kingsbury reported, they are preparing for the first-ever state online Science testing next month. Kingsbury continues to work on online technologies for web collaboration between the school here and HSRA-LA. Sent out a staff technology survey online, to all staff here, most have responded. Will be useful info for next edition of the Tech Plan which will have to be submitted to the state.
8. Recommended annual Board actions – Adelman reported to the Board, a list of recommended annual Board actions, with current HSRA practice noted, was generated and shared with Rossi. Also, an annotated list of policies was generated specifying the few policies on which the HSRA Board does not appear to have acted (there were four such: Fund Balance Policy; Electronic Fund Transfer Policy; Board Elections Policy; and Bullying Prohibition Policy). Adelman will provide drafts of the four policies by the next meeting.
9. Other business – there was none.

The meeting was adjourned at 10:05.