

**High School for Recording Arts
Board of Directors Meeting Minutes
Tuesday, March 27, 2007, 9:00 am**

Board Members in attendance: Wayne Jennings, Layne Bellamy, and Darryl Young.

Absent: Carei Thomas, Paula Anderson.

Ex Officio and others: Education Director Bryan Rossi; David Ellis, Bonita Hughes and David Kingsbury of Studio 4; Andrew Adelman of Designs for Learning

Note: All votes were unanimous unless otherwise stated.

1. Call to order – by the Chair, Jennings.
2. Approval of agenda - approved with the addition of review of contracts, under Director's Report.
3. Approve Minutes of February 15, 2007 Board meeting - approved as presented, by common consent.
4. Financial updates
 - 2006-07 Financial updates - Hughes distributed financial documents - Financial Report Summary dated December 31, 2006; January 2007 Summary Income Statement; Balance Sheet for month ended 1/31/07; Vendor Balance Summary and HSRA Electronic Fund Transactions for January 2007. Board reviewed. **Receipt of financial reports moved by Jennings, seconded by Bellamy and carried.**
 - Consider revised 2006-07 budget – Hughes reported, this still needs to be reviewed; will be presented at the next Board meeting, along with the 2007-08 budget.
 - Board meeting schedule – next meeting is scheduled for June 5. Board set a date for an additional meeting, on May 5, 9:00 am.
5. Director's Report (Rossi / Ellis)
 - Enrollment update – Rossi reported, ADM's currently at 206; 64.8% attendance.
 - Staffing updates - Rossi reported, there is one new employee, Dan Neuwirth, licensed EBD teacher, co-advisor at HSRA. Also, EA Anissa Thompson went to half-time. **Approval of the staffing changes was moved by Jennings, seconded by Bellamy, and carried.**
 - Facility/property acquisition updates – Ellis reported, requested documents have been sent to John Cairns to review to set up the building company for HSRA as discussed at previous meeting. Jennings and Ellis reported on a potential property being considered, the old Science Museum (former MN Business Academy space). Board discussed. Ellis is to set up a meeting for interested parties to tour the facility; will try to do this 3/30.
 - Contracts – Jennings noted, as was discussed at last meeting, Board should review contracts with Studio4 and with Designs for Learning. Board determined, there is no need for competitive bids with Studio4 as there is no other available vendor. Attorney John Cairns is reviewing the HSRA-Studio4 contract at the behest of the school (for

implications for the building company). Also, Jennings reminded the Board, the HSRA-Studio4 contract was reviewed by the IRS two years ago.

6. Development update – Ellis reported, Anthony Simmons is at a conference for developers (fundraisers) in Dallas this week.
7. Board Committee reports
 - School Improvement Committee – Rossi reported, HSRA’s School Improvement Plan is being reviewed by MDE. There is no official word yet from SPPS on their review. Adelman reported, per the technical assistance provider, MDE will have a number of requests for clarification.
 - Parent Advisory Committee – Rossi reported, there was a parent night in March, which was well-attended and had good presentations by students. Adelman distributed a timeline describing required federal Title program activities including parent involvement. HSRA’s spring Title I Parent Meeting will happen at the May 17 Family Night.
 - Technology updates – Kingsbury reported, there have been few changes the past month. He is working to fix a bug in Project Excellence and continuing to follow-up on e-rate reimbursements through Eschelon. Conversion of Project Excellence continues with the leadership of programmer Jake Schutz - conversion to new architecture may wait until summer, or run both systems may be run in parallel, not making the new system live until fall ‘07.
8. Other business – Jennings reported on the Legislature’s consideration of a cap on the number of charter schools. He attended one of the hearings taking two HSRA students.

The meeting was adjourned at 10:10 am.

Respectfully submitted by Andrew Adelman