

**High School for Recording Arts
Board of Directors Meeting Minutes - DRAFT
Wednesday, April 22, 2009, 9:00 am**

Board Members in attendance: Wayne Jennings, Layne Bellamy (present for items 4-6), Carei Thomas, Paula Anderson. Absent: Darryl Young.

Ex Officio and others: Education Director Bryan Rossi; Anthony Simmons and Bonita Hughes of Studio 4; Pam Young and Andrew Adelman of Designs for Learning

Note: All votes were unanimous unless otherwise stated.

1. Call to order – meeting was called to order by the Chair, Jennings, at 9:05, with Anderson and Thomas also in attendance.
2. Approval of agenda - agenda approved as presented by common consent
3. Minutes – approval of the Minutes of February 11, 2009 was moved with one clerical correction, by Jennings; seconded by Anderson and carried.
4. Financial updates. Items distributed: Financial Report Summary dated March 31; Balance Sheet for month ended 3/31; March Summary Income Statement; Check Register, Electronic Transactions, and Detail Payment Register for January-March 2009; Budget for 2008-09 with enrollments of both 200 and 215; and preliminary draft budget for 2009-10.
 - 2008-09 financial status – Hughes reported, expenses exceed revenue by \$351,828 as of 3/31/09; but after holdback funds are received and payments reflect 215-220 students rather than 200, the school should have a deficit of no more than \$50,000 and may break even. Fund 2 (food service) shows a current deficit of only \$1967 which is good. **Jennings moved receipt of the financial reports including check register and electronic transactions which have been reviewed; seconded by Bellamy and carried.**
 - 2009-10 budget proposal – Board briefly reviewed preliminary draft which has options for both 200 and 215 students, based on past years' budgets. Budget options will be reviewed by administration and be ready for approval at the June 3 meeting.
 - Facility financing plan updates – Simmons reported, negotiation continues on purchase of property for a permanent facility for HSRA.
5. Director's Report
 - Enrollment update; consider temporarily increasing the maximum student enrollment from 250 to 260 for the remainder of the school year – Rossi reported, enrollment is at 245 now (briefly went over 250); ADM is 220 to date. **Anderson moved temporarily lifting the cap on enrollment to 260, effective through the end of this school year; seconded by Thomas, and carried.**
 - Review and possible approval of the 2009-2010 school calendar – Rossi reported, there is a preliminary calendar which administration will send out to Board, to be ready for action June 3. A schedule has been set for summer staff development.
 - Staffing updates - no changes since previous meeting.
 - Facility/property acquisition updates – addressed in the above.
 - Grant updates - Anderson reported, the Coalition of Essential Schools has lost funding and is currently not planning to fund HSRA's mentoring grant for 2009-10 (\$45,000) but this could change. It is also unsure whether the LubeTech (\$25,000) grant will continue.
 - Summer staff development plans were also discussed, as was the potential for HSRA serving students during the summer; Anderson reported on staff/students' recent mentorship trip to L.A.
6. Development update – Simmons reported on development activities including the first Friends of HSRA meeting at which there was a presentation from GI Fundraising Consultants about starting a capital campaign. This would be closely tied to the building of a facility for the school. HSRA was awarded a \$35,000 grant from BAEO/Gates Education Foundation to support the planning effort for an HSRA-model school in New York. **Acceptance of the grant was moved by Anderson, seconded by Bellamy, and carried.**

7. Board Committee reports
 - School Improvement Committee – Rossi reported, no changes since the previous meeting but the committee needs to meet one more time before the end of the school year; this was set for Wednesday, May 27, at 10:00 am.
 - Parent Advisory Committee - Rossi reported, a Parent Project Night is scheduled for May 28.
 - Technology updates - Rossi reported, there have been difficulties with the network and with Project Excellence; however computers are mostly working again.
8. CharterSafe Insurance (Property/Casualty/Liability Insurance) – Hughes reported, MSBA no longer carries workers' comp insurance through Berkeley Administrators; this will be transferred to another provider who will provide the same level of benefits. She doesn't have information from CharterSafe but has spoken to a representative from another provider and expects more information soon. Item will be revisited at the June meeting.
9. Innovative Special Education Services contract – Rossi reported, HSRA took bids for Special Education Director services last year and chose ISES; he recommends continuing for another year. **Anderson moved approving ISES as Special Education Director provider for next year; seconded by Thomas, and carried.**
10. 2009-10 MN Association of Charter Schools membership – **Anderson moved approval of HSRA continuing membership for 2009-10; seconded by Jennings, and carried.**
11. Other business - Anderson reported, HSRA is continuing to plan an application to the Q Comp program. Rossi noted, he wants to pursue a Enhancing Education Through Technology (“E2T2”) grant which would provide support for technology at HSRA. **Approval for submitting the E2T2 grant, and accepting if approved, was moved by Anderson; seconded by Jennings, and carried.** It was noted, next meeting is June 3.

Meeting was adjourned at 10:25

Respectfully submitted by Andrew Adelman