

**High School for Recording Arts  
Board of Directors Meeting Minutes  
Tuesday, May 8, 2007, 9:00 am**

Board Members in attendance: Wayne Jennings, Layne Bellamy (arrived beginning of item #4), Carei Thomas, and Darryl Young. Absent: Paula Anderson  
Ex Officio and others: Education Director Bryan Rossi; David Ellis and Bonita Hughes of Studio 4; Pam Young and Andrew Adelman of Designs for Learning

Note – all votes were unanimous unless otherwise stated.

1. Call to order – the meeting was called to order by the Chair, Jennings, at 9:10 am.
2. Approval of agenda - Jennings moved approval of the Agenda as presented; seconded by Young, and carried.
3. Approve Minutes of March 27, 2007 Board meeting - Jennings moved approval of Minutes as presented; seconded by Young, and carried.
4. Financial updates (Hughes; Pam Young of Designs for Learning)
  - 2006-07 Financial updates - Hughes distributed a HSRA Financial Report Summary dated 2/28/07 (included February 2007 Summary Income Statement and Balance Sheet as of 2/28); Aging Summary as of 3/31; and a revised 2006-07 Budget. Pam Young reviewed the documents for the Board. It was clarified that Summary Income Statement data represents actuals rather than what is budgeted.
  - Ellis reported, HSRA has received a grant from the New York Center for Charter School Excellence for \$50,000, to support development of a HSRA-model school in New York. **Jennings moved approval of the New York Center for Charter School Excellence grant; seconded by Bellamy, and carried.** It was also noted that HSRA received a grant from the Executive Leadership Council to support student and staff attendance at the ELC conference, where students performed. **Jennings moved receipt of and appropriate expenditure of Executive Leadership Council grant for \$7900; seconded by Bellamy, and carried. Jennings moved receipt of financial report, seconded by Bellamy, and carried.**
  - Consider revised 2006-07 budget - Hughes reported, the budget has been revised to include grants not included in the previously approved budget (revised document notes reason for changes). One grant, ICP Troupe, was \$5000 rather than \$2500. **Jennings moved receipt of grants: EdVisions/BAEO for \$1250; ICP Troupe for \$5000; and National Charter Conference grant for \$2500; seconded by Thomas, and carried. Young moved approval of revised budget; seconded by Thomas, and carried.**
  - Consider preliminary 2007-08 budget - Hughes reported, this is not ready yet; will be considered at the next meeting.
5. Director's Report (Rossi / Ellis)
  - Enrollment update - Rossi reported, current enrollment is at 206, and percent-of-attendance is 64.1% as of yesterday. ADM is about 198 at present. Enrollment has declined somewhat due to greater enrollment of HSRA students in PSEO, with 6 students now enrolled at Summit Academy OIC. Rossi praised Darryl for coordinating their transportation to Summit. HSRA is seeking to bring students back for the remainder of the year to keep ADM at the 200-student goal.
  - Staffing updates - there have been no changes since the previous meeting.
  - Facility/property acquisition updates - Ellis reported, HSRA is working with Briggs & Morgan to establish a building company that can acquire a building for HSRA to operate in. Also, landlord for former MN Science Museum is seeking to recruit HSRA to be in this space. Board discussed facilities options.
6. Development update - Tony Simmons is out of town. Rossi reported, HSRA staff and students had a good experience at the National Charter Schools conference there, including recording an original song. Staff from

two other performing arts charter schools expressed interest in collaboration with HSRA. Ellis reported, Media Arts Academy in Los Angeles, part of EdVisions' project-based schools effort, has contracted with Studio4 for assistance implementing practices in place at HSRA. It was also noted, the St. Paul Public Schools board has approved a renewal of HSRA's contract for another three years.

7. Board Committee reports

- School Improvement Committee – Rossi reported, SIC will meet May 18. He met with staff, putting together committees to focus on improving strategies in math and on reading, These areas will be a major focus of staff development during the summer. There will be a final school improvement report and recommendations for next year, following the May 18 meeting.
- Parent Advisory Committee - Rossi reported, there is a parent meeting May 17. There will be a meal, student presentations, and parent input on Title I.
- Technology updates - David Kingsbury came to report. E-rate funding has been approved. The school Technology Plan needs to be updated and re-submitted; work has begun on this. Work is also proceeding on technology collaboration opportunities, mainly with the Media Arts Academy in Los Angeles (online collaboration, video conferencing, integrating websites).

8. Contract updates: Studio4, Designs for Learning – Ellis reported, he has submitted contracts to Briggs & Morgan for review but hasn't heard back. Hughes reported, she has a draft 2007-08 DL contract which administration will review. Also, Hughes noted that HSRA needs to approve contracting for special education director services for 2007-08. HSRA has purchased this services from the Minnesota Special Education Project, which requires the school to be a member of the MN Association of Charter Schools. Rossi reported, their services have been satisfactory. **Jennings moved renewal of membership in MACS and Minnesota Special Education Director contract with the MN Special Education Project; seconded by Young, and carried.** Jennings requested administration review the DL contract, and bring a recommendation to the next Board meeting.

9. Board meeting schedule for future meeting dates - next meeting is June 5.

10. Other business - Hughes noted, HSRA needs to officially reduce number of days serving students from 170 to 169 due to snow day. **Jennings moved revision of calendar to 169 days to reflect the snow day, seconded by Young, and carried**

The meeting was adjourned at 10:15.