

**High School for Recording Arts
Board of Directors Meeting Minutes - Annual Meeting
Wednesday, May 31, 2006, 9:00 am**

Board Members in attendance: Wayne Jennings, Layne Bellamy, Carei Thomas, and Darryl Young (arrived during item #5). Absent: Paula Anderson
Ex Officio and others: David Ellis, Anthony Simmons, and Bonita Hughes of Studio 4; Andrew Adelmann of Designs for Learning

Note: All votes were unanimous unless otherwise stated.

1. Call to order – the meeting was called to order by the chair, Jennings, at 9:10 am, with Bellamy and Thomas also in attendance.
2. Approval of agenda – Bellamy reported, Board should review Wellness Policy, added to item #11, and the agenda was approved as amended, by common consent.
3. Approve Minutes of April 11, 2006 Board meeting - the Minutes were approved as presented, by common consent.
4. Financial updates – Hughes distributed a Profit & Loss statement for 2005-06 (through April 30); HSRA Budget for 2006-07 with comparison with current year; and check registers for March and April 2006.
 - 2005-06 Financial updates - Board reviewed the updated 2005-06 budget data. Budget showing actual income states total income of 2,373,028, and expenses the same amount. Ms. Hughes will provide a budget with accrued income for the future, with Designs for Learning assistance). Net income for the year including prior year revenues is \$34,740. Board also reviewed the check registers. **Jennings moved receipt of the financial reports, seconded by Bellamy and carried.**
 - Review draft 2006-07 budget - Hughes reviewed for the Board. Proposed 2006-07 budget shows \$2,532,507 in income and the same in expenses. After review, **Jennings moved approval of the budget as presented; seconded by Bellamy, and carried.**
5. Director's Report / 2005-06 enrollment / Staffing updates – Ellis reported, lead teacher Paula Anderson has been out now for a month due to medical issues. Enrollment is at 200; approximately 350 students have come through the school this year. There have been no staffing changes since the April meeting. Advisor Deepa Jeeva will be leaving after this school year, for a job in New York. Ellis announced, a MDE/Center for School Change planning grant have been received, totaling \$10,00, and supports consulting from Fielding Design, for planning for a facility improvement grant. Board discussed; HSRA may apply for a facility improvement grant to improve its existing space, or may move when the lease expires in June 2007.
6. Board Committee reports
 - School Improvement Committee – Board reviewed Bryan's Rossi's SIC report, and discussed testing with the Northwest Evaluation Association's Measures of Academic Progress. Adelmann presented the SIC's proposed School Goals for 2006-07, and the Board reviewed the proposed targets and measures. Board discussed; graduation rate

target was reduced from 5% to 2% improvement after which **Jennings moved approval of the Goals for 2006-07; seconded by Bellamy, and carried.** Board also discussed attendance; Simmons reported that he is exploring the possibility of HSRA running an online learning program to provide flexibility for students who are doing school work but not coming in to the school.

- Parent Advisory Committee - there was a parent night this week which included student presentations; there were about 25 parents in attendance. Advisors met with parents who attended.
 - Technology / e-rate update - Simmons reported, there were no new updates according to David Kingsbury. HSRA did get Microsoft settlement money, and spent it as planned.
7. Calendar for 2006-07 - Hughes distributed a proposed calendar for the coming school year. This mainly follows the St. Paul Public Schools calendar. After review, **Jennings moved approval of the calendar, seconded by Bellamy, and carried.**
 8. Contract for Designs for Learning services for 2006-07 - Hughes reported, only change from what was presented at the previous board meeting was deletion of the School Nutrition Programs Management item, which reduces the total amount to \$64,800. **Acceptance of the contract as revised was moved by Bellamy, seconded by Thomas, and carried.**
 9. Staff review process - Simmons reported, he has worked on this in Paula's absence; planning will continue through the summer.
 10. Set dates for future Board meetings - next Board meeting was scheduled set for June 14. Board decided this meeting will not be needed. Board set the date for the next meeting, on August 16, at 11:00 am.
 11. Other business
 - Hughes reported, after investigation of Wellness Program requirements, HSRA staff believe this can be addressed by staff with the food service provider, New Concepts for Catering. Policy will be developed, for Board review at the next meeting.
 - Hughes noted, HSRA needs to approve its special education director for next year. **After discussion, approval of contract for special education services through the Minnesota Special Education Project was moved by Jennings, seconded by Thomas, and carried.**
 - Bellamy reported, he is organizing a summer program for HSRA students - High School for Recording Arts - Students for Community Improvement, in which students will do community service activities, working with the elderly.
 - Simmons reported on his trip to China in April with the Lt. Governor and other Minnesota representatives.

Respectfully submitted by Andrew J. Adelman