

**High School for Recording Arts  
Board of Directors Meeting Minutes  
Tuesday, October 10, 2006, 9:00 am**

Board Members present: Wayne Jennings, Layne Bellamy, Carei Thomas and Darryl Young.  
Absent: Paula Anderson. Ex Officio and others: Education Director Bryan Rossi; David Ellis,  
and Bonita Hughes of Studio 4; Andrew Adelman of Designs for Learning; James Mattison and  
Chris Amis of New Concepts Catering

Note: All votes were unanimous unless otherwise stated.

1. Call to order – the meeting was called to order by the Chair, Wayne Jennings, at 9:05 am.
2. Approval of agenda - Jennings moved approval of agenda as presented; seconded by Thomas, and carried.
3. Approve Minutes of August 16, 2006 Board meeting - after reviewing the Minutes, one typo was identified; Jennings moved approval of the Minutes as corrected; seconded by Young, and carried.
4. Financial updates (Hughes)
  - 2005-06 Audit status - Hughes reported, the auditors have started the audit process. She and David met with Susan Airhart of Designs for Learning; audit is proceeding using SmartFinance.
  - 2006-07 Financial updates - Hughes distributed a report of checks and deposits from July-August (excluding salaries), also accounts payable. A financial report will be sent to the Board by mail later this week. Jennings moved receipt of financial updates, seconded by Bellamy, and carried.
5. Director's Report / 2006-07 enrollment / Staffing updates (Rossi / Ellis)
  - Advisor/Facilitator – Rossi reported, Jonathon Moore was hired as an advisor/facilitator.
  - Interns – Rossi reported, Devon Johnson, Telisa Powell, Letitia Smith-Youmans were hired as interns. **Layne Bellamy moved approval of hiring Jonathan Moore and the three interns; seconded by Thomas, and carried.**
  - CCSE (the New York City Center for Charter School Excellence) – Grant and Project – Rossi reported on HSRA's work with CCSE and with consultant Leslie Talbot to refine the program and better implement project-based learning in a standards-based way. HSRA has a \$35,000 grant to adopt the model for New York, for a new charter school to be established there.
  - ELC (Executive Leadership Council) – Presentation in Washington – Ellis reported, Leslie has arranged for a HSRA student group to perform for the ELC, a group of top black executives from major companies, later this year at their conference. HSRA has received grant funds to travel to Washington DC for this conference. The presentation may also raise further funds for HSRA, from corporate sponsors.

- Grant approvals -
    - Grant from the Black Alliance for Educational Options, for development of HSRA-model charter school in New York, \$35,000 – **acceptance moved by Bellamy, seconded by Thomas, and carried.**
    - Prospective grant from the New York Center for Charter School Excellence, for approximately \$30,000 – **approval of application and acceptance of grant if approved, made by Jennings, seconded by Bellamy, and carried.**
    - \$10,000 service fee from Exxon-Mobil, to support producing the CD for the Executive Leadership Council event in October – **acceptance moved by Jennings, seconded by Bellamy, and carried.**
  - National Charter School Conference in Albuquerque April 24 – 27. HSRA students may perform at the conference; they have been requested to do a song for the 15<sup>th</sup> anniversary of the charter movement and hope to get registration and travel costs covered for 10 students and 3 staff who will travel to Albuquerque.
  - Enrollment update - 234 students enrolled; 219 are solid. Current attendance rate 70%; ADM 210.48 as of yesterday. Staff are working on strategies to encourage student attendance.
6. Board Committee reports
- School Improvement Committee – set first meeting and goals – Rossi reported, he will volunteer to chair the committee; want to establish membership at its first meeting, and report back to the Board at their next meeting. Membership established: Bryan Rossi, Paula Anderson, Carei Thomas, Wayne Jennings, Andrew Adelman, Ray Devlin, and David Kingsbury. **Jennings moved approval of the re-established committee; seconded by Thomas, and carried.** First meeting of the SIC was set for Monday October 23, at 9:00 am.
  - Parent Advisory Committee - no update.
  - Technology updates - Rossi reported, David Kingsbury has moved to the second floor. Technology upgrades are underway. Board also discussed issues of space at 550 Vandalia.
7. Review Wellness Policy - Hughes distributed a draft policy (also emailed to the Board in advance of the meeting) – a Wellness Committee of Layne Bellamy, James Mattison of New Concepts Catering, and Darryl Young worked on the policy which was based on St. Paul Public Schools'. James Mattison reported on his efforts to ensure the nutritional quality of the food he provides for HSRA. After discussion, **Jennings moved approval of the Wellness Policy as presented; seconded by Thomas, and carried.** There will be further reports on wellness-related activities at a future meetings.
8. Other business - there was none.

Jennings moved adjournment. Seconded by Thomas and carried at 10:05.