

**High School for Recording Arts
Board of Directors Meeting Minutes
Wednesday, October 10, 2007, 9:00 am**

Board Members in attendance: Wayne Jennings, Layne Bellamy (arrived during item #4), Paula Anderson, and Darryl Young. Absent: Carei Thomas

Ex Officio and others: Education Director Bryan Rossi; Anthony Simmons, Bonita Hughes and David Kingsbury of Studio 4; Andrew Adelman and Pam Young of Designs for Learning

1. Call to order – the meeting was called to order at 9:05 by the Chair, Jennings, with Anderson and Young also in attendance.
2. Approval of agenda - Jennings moved approval of the Agenda as presented; seconded by Young, and carried.
3. Approve Minutes of August 28, 2007 Board meeting - Young moved approval of the Minutes as presented; seconded by Anderson, and carried.
4. Financial updates – Pam Young shared a Financial Report Summary and Summary Income Statement as of July 31; also a Balance Sheet, and reviewed the contents with the Board. 2006-07 audit field work to be done October 29-31; financial reporting should be caught up by the next meeting. **Jennings moved receipt of the financial reports; seconded by Young, and carried.**
5. Director's Report
 - Enrollment update - Rossi reported, ADM as of Friday was 168.13. Average attendance 73%. Total of 198 students have come through, but a number of students have dropped. Student recruiting efforts are underway - ads in local paper, and program of encouraging students to refer. New students are continuing to enroll.
 - Staffing updates - one new hire, Michael Conway, teacher for MCA Math, Algebra 2, and individual work with students, afternoons. **Approval of this hire was moved by Jennings, seconded by Anderson; and carried.**
 - Facility/property acquisition updates - Bellamy reported, improvements to the front entry are mostly complete (buzzer system still to be installed). Bathroom upgrades to be done in November. Bruce Lindgren & Norm Chafee would like to meet with HSRA reps to discuss bonding possibilities for property on Western Ave - building committee to address.
 - Grant update – Rossi reported, after school arts grant was not funded. Simmons reported, HSRA has secured a grant through State Farm Insurance, for their National Safety Awareness campaign, promoting seat belt use by teenagers. The lead grantee, Gumbo Magazine, has asked HSRA to participate in this effort; HSRA is to write a song for the campaign, & Gumbo will buy advertising time on the Fo Show. This is a \$5000 grant to HSRA; also will pay to send 2 students to Washington DC this week, for the national press release on the campaign (Tony will go as well). **Approval of grant from State**

Farm Insurance was moved Anderson, seconded by Bellamy; and carried.

6. Development update - Simmons reported, work continues in this area; will generate plan to bring to the Board within the next couple Board meetings. Hope to start doing corporate “friendraiser” meetings within the next couple weeks; would bring small groups to the school to tour, then follow up with requests for support. 10-year anniversary celebration planning continues. Anderson reported, two students got Optimist Club scholarships, 2 of 15 given out in St. Paul.
7. Board Committee reports
 - School Improvement Committee; 2007-08 Goals and Measures – committee met October 5 and reviewed AYP status and issues from last year; Adelman reviewed recommended changes from 2006-07 Goals & Measures. Rossi reported, they have identified juniors and seniors as of now; expect a large group of seniors graduating this spring. Students will graduate based on validations. After discussion, **Jennings moved adoption of the goals and measures for 2007-08; seconded by Anderson, and carried.**
 - Parent Advisory Committee – social worker Tabitha Wheeler reported, there will be three parent nights (first one in November), with some activities in between them. Are having parents volunteering in the school to support events. Parent events are usually focused around student projects.
 - Technology updates – Technology Manager David Kingsbury joined the meeting and reported. HSRA is changing internet providers, from Echelon to Comcast which will give the school a faster connection at a lower price. NWEA testing has started and seems to be running smoothly. The hsra.org website redesign process is underway, with the MN site moved to a new domain, minnesota-hsra.org.
8. Bylaws amendment – Adelman reviewed wording changes to the Bylaws to address changes approved at the August 28 meeting (to change from two- to three-year terms; and to move to staggered terms so no more than two or three members are elected at a time). **After Board review, the changes were approved by common consent.**
9. Board elections update – Rossi reported, elections have not occurred yet, process needs to be re-started. By next meeting the Board should be able to certify new Board. Next meeting is Nov. 14; Nov. 1 will be the deadline for ballots to be returned.
10. Other business – the 2006-07 Annual Report was distributed.

Meeting was adjourned at 10:05.

Respectfully submitted by Andrew Adelman