

**High School for Recording Arts  
Board of Directors Annual Meeting  
Minutes - Wednesday, November 30, 2005, 9:00 am**

Board Members in attendance: Paula Anderson, Wayne Jennings, Layne Bellamy (arrived during item #8), and Carei Thomas. Absent: Darryl Young.

Ex Officio and others: Tabitha Wheeler of HSRA staff; David Ellis (arrived during item #8), Bonita Hughes and David Kingsbury of Studio 4; consultants Andrew Adelman and Bryan Rossi.

Note: All votes were unanimous unless otherwise stated.

1. The meeting was called to order by Jennings at 9:15, with Anderson and Thomas also in attendance
2. Approval of agenda – three additions were noted: update to Student Rights and Responsibilities policy from Anderson (to be addressed under Director’s Report); curriculum enhancements from Carei Thomas, and grant report from Bryan Rossi (under Other Business); the agenda was approved with these additions, by common consent.
3. Approve Minutes of October 10, 2005 Special Board meeting – no action; Minutes are missing.
4. Approve Minutes of November 8, 2005 Board meeting – the Minutes were approved as presented, by common consent.
5. Annual Meeting items
  - Election Committee report on Board elections - Tabitha Wheeler reported, a letter was sent to parents and staff regarding responsibilities of school board members; mailing included a nomination form. One nomination was received, in addition to current Board members who ran for another term. HSRA staff member Saintanne Benmira collected nomination forms and ballots. Voting took place November 28. Results: for the parent position, Layne Bellamy was the top vote-getter. For the community member position, Carei Thomas was the top vote-getter. For the certified staff positions there were three candidates; Anderson, Jennings and Young were re-elected without opposition.
  - Instatement of new Board members for 2005-2007 - Jennings moved to certify the election results; seconded by Thomas, and carried. Board members were seated for a new two-year term.
  - Election of Board officers for 2005-2006 - Jennings reminded the Board, they have had two officers, President and Secretary-Treasurer, currently held by Jennings and Anderson. **Anderson nominated Jennings for board president. There were no further nominations; Jennings agreed to serve, and was approved by common consent. Anderson agreed to continue serving as Secretary/Treasurer; there were no further nominations, and Anderson was approved by common consent.**
6. Financial update - also report on clarification of licensed teacher/board makeup issue – Hughes reported, there was no financial update; finances through October were presented at the previous meeting. The licensure issue has been addressed per Hughes; Board has three licensed teacher positions with Jennings serving as a licensed member.
7. Director’s Report / 2005-06 enrollment / Staffing updates – Anderson reported, HSRA administration has requested an addendum to the Student Rights and Responsibilities handbook which would specify a range of consequences for fighting or terroristic threats, to include anything from a 3-day suspension to expulsion. Specific language is to be drafted by attorney Paula Forbes. **Approval of the proposed change was moved by Anderson, seconded by Thomas.** Board discussed judicious application of these penalties, and it was noted that the police may be called if a disciplinary incident constitutes a crime. **After discussion, the motion carried.** Current enrollment is at 207; ADM is 203. There are 17 students signed up for this Friday's orientation to the school. Enrollment is capped at 220. Simmons, Ellis, and Anderson are working with HSRA’s Coalition

of Essential Schools mentor site in San Francisco, and helping them to plan their program.

David Ellis was reached by phone and reported that administration wants to issue Christmas bonuses if the budget allows for this (no decision has been made yet). **Anderson moved approval of end-of-year bonuses as an option if the budget allows, with a limit of up to \$500/person; this was seconded by Thomas, and carried.** There have been no staffing changes since the previous meeting. Anderson also reported on students' fundraising for their upcoming trip to Ghana, West Africa, and noted that the college placement specialist continues to meet with students. Preliminary performance reviews of all HSRA and most Studio staff have been completed; all have professional development plans.

8. Board Committee reports

- School Improvement Committee – Rossi reported, the SIC will meet December 14; an agenda will be sent out next week. SIC will review student progress in the various goal and measure areas.
- Parent Advisory Committee - Anderson reported, there was a parent event organized around Monday night football; a mailing was sent to parents regarding the upcoming parent advisory committee meeting, set for December 15, at 6:00 pm. Parent advisory committee will meet the third Thursday of the month through the rest of the school year.
- Technology / e-rate update – Kingsbury reported, r-rate for next year window opens December 6; HSRA will request funds for Internet connectivity and phone service.

9. Review validation templates (Anderson) - Anderson reported, this not completed yet; will be addressed at the January meeting.

10. Other business

- Thomas reported, he is interested in bringing in resources to enhance the curriculum through connections he has with people involved in the performing arts. He will bring a more complete report to the School Improvement Committee meeting December 14, and report to the Board January 11.
- Bryan Rossi reported on ongoing progress with the College Awareness Performances project grant. He continues to work with students on musical and performance events for schools they visit. Next payments are scheduled for May 31 and June 15 (final); grant totals \$74,550.

Anderson moved adjournment at 10:05 pm, the motion was approved by common consent and the meeting was adjourned.